

## CONTRACTOR PERFORMANCE EVALUATION

Rate Contractor from 1 to 10. Rating of 7 or less shall be documented in the project records and so noted on this form. DO NOT RATE ITEMS WHICH DO NOT APPLY. For projects not completed, check "Interim" under Report type.

The rating is to be submitted to the Lansing Construction & Technology Office at the completion of each project or at the end of each year for multiple year projects. A Contractor Performance Evaluation shall also be submitted at the end of a warranty period. Only include the items covered under the warranty.

Send a copy of each evaluation to the contractor/sub-contractor by certified mail.

<b>CONTRACTOR/SUBCONTRACTOR</b>  <b>PRIME      SUB      DBE</b>			<b>REPORT TYPE</b>  <b>INTERIM      FINAL      WARRANTY</b>		
<b>CONTRACT ID</b>			<b>REPORT PERIOD</b>  <b>FROM:                      TO:</b>		
<b>DESCRIPTION AND LOCATION</b>			<b>CONTRACT COMPLETION DATE</b>		

<b>RATING</b> (Whole Number)	Indicate your appraisal of the contractor's (subcontractor's) performance.
	<b>A.      Organization and Management</b>
	1. To what degree are contractor's project management personnel available and given the authority to execute the directions of the Engineer?
	2. To what degree are the Contractor's management personnel competent and effective in scheduling the work and organizing construction operations, including being punctual in starting and completing the work on the project and meeting critical intermediate phases in accordance with the contract?
	3. To what degree does the Contractor furnish required documentation and reports in a timely manner? This includes, but is not limited to, certification of materials, delivery tickets, invoices, progress schedule, shop drawings, material sampling, requests for extensions of time, contractor staking and Contractor Quality Assurance/Quality Control (QA/QC) plans and documentation.
	4. To what degree does the Contractor comply with the direction of the Engineer and follow the project authority as detailed in Division 1 of the Standard Specifications for Construction?
	5. To what degree does the Contractor comply timely with all appropriate wage rates, labor, EEO, and D.B.E. laws and regulations, submit accurate certified payrolls and promptly pay all subcontractors?
	<b>B.      Resources</b>
	6. To what degree does the Contractor have adequate and sufficient equipment to keep the project on schedule? Does the equipment meet the requirements of the specifications and efficiently provide a quality product?
	7. To what degree does the Contractor have competent and sufficient personnel to keep the project on schedule?

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	<b>C. Work Performance</b>
	8. To what degree does the Contractor have good safety practices? Does the Contractor comply with MIOSHA requirements and follow their safety program?
	9. To what degree did the Contractor comply with contract requirements for maintaining traffic?
	10. If applicable, to what degree does the Contractor meet the contract requirements for Contractor Quality Control (CQC)?
	11. To what degree does the Contractor provide a quality product?
	12. To what degree does the Contractor properly notify and coordinate work with utility companies, railroads, property owners, local unit of government, and Contractors working on adjacent projects?
	13. To what degree does the Contractor submit the necessary documentation to permit timely closeout and finaling of project?
	14. To what degree does the Contractor meet the environmental requirements of the contract?
	<b>D. Subcontractor Management</b>
	15. To what degree does the Contractor coordinate work with Subcontractor's work, exercise authority over Subcontractors, provide notice of Subcontractor's work schedule and ensure that Subcontractors are in compliance with contract requirements?

ADDITIONAL COMMENTS:

SUBMITTED BY RATER (Print name)	MANAGING OFFICE
RATERS' SIGNATURE	DATE
TSC MANAGERS' SIGNATURE	DATE